

Certificate Of Income

PRIVATE & CONFIDENTIAL

Please answer all questions

Employee Name: _____ **Reference:** _____

1 a. What is the amount of his/her **annual gross pay**? €

b. What is the amount and frequency of any **mortgage subsidy** and/or **Large Town Allowance** and/or **Shift / Rent Allowance**? €

c. What is the amount of (i) **Overtime** paid per annum €

(ii) **Bonus** paid per annum €

(iii) **Commission** paid per annum €

Are Bonus / Overtime payments **guaranteed**? YES NO

If not, are they considered to be **regular**? YES NO

2 Is he/she on your **permanent** staff? YES NO

3 Is this position currently subject to a **probationary period**? YES NO

4 If yes, please indicate length of probationary period

5 Is he/she likely to continue in your employment for some years? YES NO

6 **How long** has he/she been in your **employment**?

7 Are you required to deduct a certain sum from his/her salary to satisfy a **Court Order**? YES NO

8 What is the nature of his/her **duties**?

Company / Organisation: _____

Address: _____

Name: _____

Signature: _____

Job Title: _____

Contact Number: _____

Date: _____

Company Seal / Stamp (Mandatory)